



Annual Report

2014/15

Prepared by James Panarettos General Manager



Our Organisation

Incorporation

Teach Learn Grow (TLG) ABN 90 562 114 725 is a public company limited by guarantee incorporated under the *Corporations Act 2001* (Cth). Its registered office is located at Building 3, 2 Bradford Street Mt Lawley WA 6050.

Charitable status, tax concessions and funding

TLG is registered with the Australian Charities and Not-for-profits Commission as a charity for the advancement of education. It is endorsed by the Australian Taxation Office as an income tax exempt charity.

TLG is registered under the Charitable Collections Act 1946 (WA) with Licence No. 21538.

Feedback and complaints

We welcome feedback on this report and on our operations more generally. Please send any queries to <u>james@teachlearngrow.com.au</u> or write to the General Manager, Building 3, 2 Bradford Street Mt Lawley WA 6050. Acknowledgement and response to the feedback will be given.



Contents

About TLG	4
2014/15 Highlights	9
2014/15 Rural Program Partners	13
Sponsorship	14
Teach Learn Grow Portfolios	15
Directors	19
Appendix A – Financial Reports	20

About TLG

The Problem

Since 2000, the performance of Australian students has been declining by international standards, and the gap between the highest and lowest performing students has widened.

"[In Australia], there is an unacceptable link between low levels of achievement and educational disadvantage, particularly among students from low socioeconomic and Indigenous backgrounds."

- David Gonski, Better Schools Plan

The *Better Schools Plan* found that educational disparity increases with geographical remoteness, Indigenous population concentration, and low socioeconomic background. By Year 10, rural and Indigenous students are on average 1.5 years and 2 years behind their metropolitan peers respectively.

Mission

Teach Learn Grow aims to bridge the gap in education for disadvantaged and Indigenous children in rural Western Australia so that their full potential is realised.

Vision

For every West Australian child to have equal opportunities in education, regardless of background, location or circumstance



Our Values

Energetic - Motivation, enthusiasm and passion are the key drivers in our culture

Compassionate – We see potential in every child and are committed to helping every child achieve success. There is a desire in our whole team to improve the lives of the members of the communities we visit.

Empowering - TLG attracts and develops rising young leaders who are passionate about empowering others to reach their full potential.



What does Teach Learn Grow do?

TLG operates a Rural Program which provides free tutoring and mentoring services to rural and Indigenous WA students, focussing on consolidating a student's knowledge and inspiring their interest in education. We aim to ensure that each child's full potential is realised. Whilst the direct beneficiaries of the Program are primary school students from Years 1-6 at each school visited, volunteers also aim to form sustainable relationships with the general community, thus helping to improve broader attitudes towards education.

How does the Rural Program work?

TLG sends volunteers to rural schools twice per year for a week at a time. In 2015, TLG's Rural Program grew to reach 16 schools each program. In June 2015, 250 volunteers were selected and sent to the schools where each child was tutored for an hour per day. In only four years since its first Rural Program, TLG has grown to be a fully functioning not-for-profit charity organisation with a team of 40 volunteer executive officers. This executive team plans and delivers two Rural Programs per year and generates year-on-year growth.



Schools are selected and evaluated based on attendance rates and their Index of Community Socio-Educational Advantage. They are then separated into Tier 1 (high attendance) and Tier 2 (low attendance) schools. All tutors attend three comprehensive training days prior to the Rural Program, learning from experienced teachers, trainers and tutors on how to engage students. Training days also include pedagogical training, group-bonding sessions, presentations on community and cultural awareness, disabilities awareness, child protection, teaching strategies, TLG policy, safety/OH&S and administrative information. Teaching strategy workshops were organised in partnership with Hale School, which provided a group of dedicated teachers to train our volunteers. In addition to attendance at tutor training sessions, coordinators are further trained to handle contingencies and develop leadership and management abilities. During tutor training days, coordinators facilitate group-bonding sessions and resolve queries. TLG's training sessions result in better prepared tutors and



coordinators, who are ready to dive into tutoring and generate real impact in rural communities.

How does RP-Link work?

TLG also operates an exciting program called RP-Link, which aims to provide upper primary school students with the additional support and guidance they may need when transitioning from primary into secondary school. The program is conducted via School of Isolated and Distance Education (SIDE) online classroom software, whereby university volunteers operate out of a university campus venue. RP-Link Mentors are furthering the positive impact TLG already has in Western Australia's rural community by exploring the topics of bullying, peer pressure and goal setting with their own mentee. The program is conducted over an eight week period in Terms 1/2 and 3/4 and bridges our bi-annual rural programs, ensuring continuity and sustainability of impact.

Chairman's Report

Teach Learn Grow has thrived to become a dynamic and responsible Community/ Educational necessity for regional and rural schools across Western Australia. We have now extended our latest Rural Program to 16 schools stretched across the State from the South West, to Esperance, to Kalgoorlie and up to the Pilbara. Our reputation for the safe delivery of high quality tutoring and one-on-one mentoring to children has gained impressive momentum and respect.

Our organisation is now extremely well managed through the expertise of skilled and dedicated Tutors, Volunteer Executives, and our highly supportive Board of Trustees. It has been refreshing to see the Board and Executives and volunteers working together as a close-knit team, especially in the areas of enhancing our funding profiles, and establishing our presence in the Pilbara through our most recent partnership with the Rio Tinto team.

Late in 2014 some challenging issues emerged in the areas of our Tutoring Centre and our leadership position. Each decision that was made was accomplished with thoughtful reflection on the value of our people and our relationships. As a result, the organization recommitted to its clear Vision and therefore the Tutoring Centre was wound down, to mitigate financial strains. We also experienced mixed emotions when our Chief Executive Officer resigned. The emotions were of sadness that we would lose the amazing skills and abilities of Luisa Wing who had worked tirelessly to manage the affairs of the business of TLG, as well as to gain the admiration and co-operation of the executives and the Board. At the same time we were very happy to know that Luisa had placed TLG in a sound position for future growth and that she had secured employment where her abilities were able to lead and value-add to her new employer.

The TLG teams performed amazingly having recently completed an exhausting Rural Program through June and July 2015. I was privileged to visit Avonvale Primary School in Northam, and Kondinin Primary School. There I met astounding tutors and witnessed their tutoring expertise as well as the total engagement of the students who actively enjoyed achieving their personal best results. Each of the Principals that I met were absolutely committed to the success of their schools and communities through nourishing the



educational and physical growth of every child at their schools. They went out of their way to ensure that our tutors were warm, well-fed and greatly appreciated. I couldn't think of a better outcome for all and I thank all Principals of the schools we work in.

This year saw the commencement of a Rural Program in the Pilbara. We offer our grateful thanks to our Rio Tinto partners, our General Manager James, and our highly capable team of tutors, who met with the Rio Tinto Pilbara leadership team as well as meeting with the Hon Brendon Grylls MLA and a representation of supportive Principals from the schools. It would be fair to say that all schools and communities that TLG works with each year eagerly anticipate the return of Teach Learn Grow Tutors and coordinators.

The ongoing support of our major funders such as; Edith Cowan University, Independence Group, Rio Tinto, has enabled us to be in a strong and financially sound position and our thanks is expressed to each and every sponsoring partner and organization. I also genuinely thank past TLG Board members Geoff Metcalf, Luisa Wing and Deslea Konza.

As retiring Inaugural Chairperson, I wish to thank every member of the Board of Trustees for their great wisdom, their combined loyalty and dedication in supporting the leadership of Teach Learn Grow. I am deeply grateful and highly appreciative of having had the opportunity to be Chairperson of Teach Learn Grow and I am very hopeful that the organization will expand, flourish and sustain its extremely important mission to add significant value to the children, schools and communities it has the pleasure to serve. I wish the incoming Chair every success.

Peter Bowler

Inaugural Chairperson 2011-2015



General Manager's Report

It's been a momentous year for Teach Learn Grow. Think amazing, then triple it.

Every year we ask our students to dream bigger, and so do we. In just four years TLG has become an organisation of over 250 volunteers, reaching 600 students bi-annually and providing 11,000 hours of free one-on-one tuition every year to those who need it most. It is through the hard work, passion and dedication of our volunteers that we deliver year-onyear growth. The TLG executive team are the life-blood of this organisation, and I couldn't be more proud of each and every one of them. Their enthusiasm, competence and commitment to the cause is truly magical.

Our #bridgethegap campaign united tutors, alumni and communities. It reminded us that we were once kids, with unlimited potential and energy. It consolidated cause and passion and highlighted the strong relationships that our tutors forge.

Every highway, bridge, tunnel or dirt road should not be another barrier to a child's education. Geographical remoteness should not dictate a child's opportunities. This year, TLG's volunteer tutors travelled over 30,000 kilometres to reach some of the most disadvantaged schools in Western Australia. Rio Tinto broke down more barriers and enabled our tutors to reach three schools in the Pilbara for the first time. This exciting new partnership is testament to TLG's demonstrated impact per dollar and return on investment, which could have only been possible through the ongoing support of Edith Cowan University and Independence Group. Our organisation is now well-recognised, robust and financially healthy with unlimited potential.

TLG is a collection of moments and memories, of lives and laughs, that shape a very important part of WA's future. It inspires a change in so many individuals and I am one of the luckiest people in the world to have been a part of such a fantastic organisation, every day for the past two years. To see a mother amazed by her child's accomplishments, to hear a child achieve something they didn't think was possible, are moments that I will cherish for the rest of my life.



To sum it all up, this has been a year of transformation, partnerships and forward-thinking. We are excited by the prospect that TLG will eventually reach every disadvantaged rural primary school student in WA on an ongoing basis. We are proud to be marching towards our vision of eliminating educational disparity in rural WA. Here's to another year of ambition and success.

James Panarettos

Inaugural General Manager



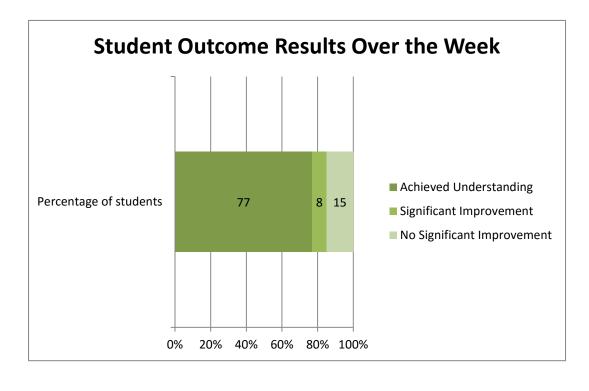
2014/15 Highlights

Number of applications: 1,135 total Final numbers: 467 tutors and coordinators Students reached: 1,258 students Schools visited: 29 total Total hours tutored: 12,580 hours Sponsorship and in-kind support: \$152,580.00

- The June/July 2015 rural program was our biggest ever
- Attitude surveys conducted at all schools indicate significant improvement in attitudes towards school and maths
- 99% of students surveyed enjoyed having TLG at their school and would like TLG to return
- TLG's finances indicate a strong and robustly growing organization

Testing Results

Students (at Tier 1 schools) were tested on their knowledge of the outcome assigned by the teacher, at the beginning and end of the week. A student is considered to have "achieved understanding" if they receive over 75%, and "significantly improved" if they receive a score at least 25% higher than their initial score.

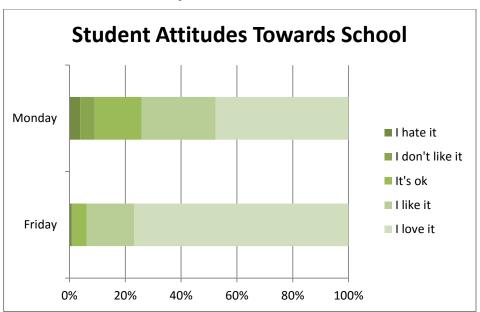




77% of students achieved understanding of their outcome, and an additional **8%** had a significant improvement in their understanding.

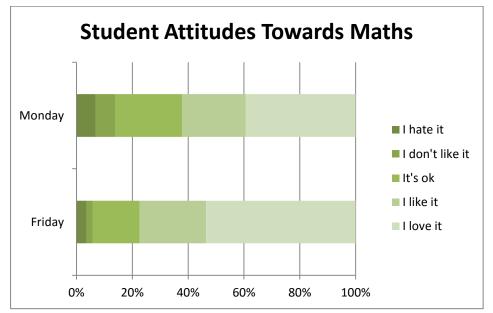
Attitudinal Results

Attitudinal data was collected by surveying participating students at the start of the week, and comparing the students' responses to the same questions asked at the end of the week.



81% of students improved their attitudes towards school





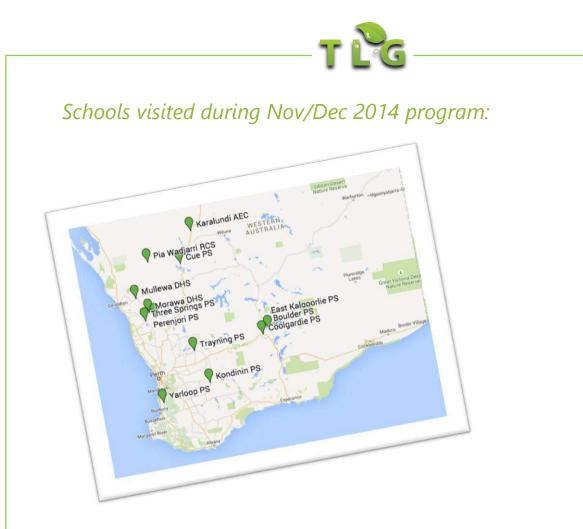


Tutor Survey (June/July 2015 Rural Program)

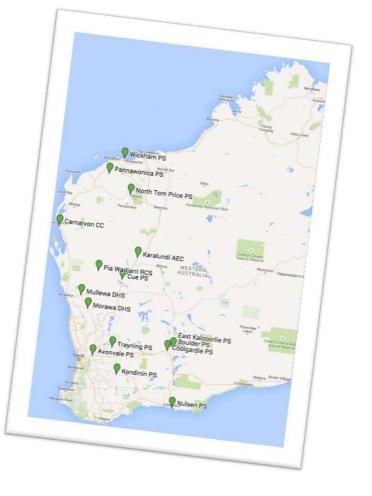
Our impact extends beyond students and communities. TLG tutors find the rural program transformative, and take away life-changing experiences. All of our volunteers were surveyed, and we were blown away by their responses:

- 96% believe they made a difference to the lives of rural and Indigenous children
- 98% believe they have improved as a tutor
- 96% believe they have improved as a mentor
- 93% are more confident about being a leader
- 91% are more aware of different cultural practices in our society
- 94% are more aware of the socioeconomic factors that affect education
- 92% have developed skills on the Rural Program that they can apply to their everyday life
- 92% are more willing to volunteer for other non-profit organisations after participating in the Rural Program
- 95% would go on another Rural Program
- 28% of non-education students are now considering teaching as a career option
- 93% are more passionate about becoming a teacher as a result of the Rural Program
- 99.6% would recommend TLG to their friends





Schools visited during June/July 2015 program:





2014/15 Rural Program Partners

Gold Partner



Silver Partners







Other Partners













Sponsorship

Thank You

TLG would not be able to have the impact is does without the unwavering support of our partners.

- Edith Cowan University has supported us since our inception, sponsoring TLG to visit 11 schools in both the November 2014 and June 2015 Rural Programs. ECU has now been TLG's principal sponsor for 7 consecutive Rural Programs, and we are proud to have an affinity with one of WA's leading educational institutions.
- Rio Tinto provided in-kind sponsorship to enable us to launch our Pilbara pilot program. With Rio Tinto's support, TLG visited three schools in the Pilbara for the first time ever during the June 2015 Rural Program. Rio Tinto continues to be seen as a significant contributor to the betterment of education in the communities in which it operates.
- Independence Group has supported TLG's operations in the Goldfields region since 2013. This year, Independence Group sponsored TLG to send 20 volunteer tutors to Coolgardie PS and Boulder PS during the November 2014 and June 2015 Rural Programs.
- **St. George's College** contributed in-kind sponsorship to TLG for **one year**, providing TLG with **office space and meeting venues.**
- St. Catherine's College contributed in-kind sponsorship to TLG for one year (commencing July 2013), providing venues for the operation of the TLG Tutoring Centre.





Teach Learn Grow Portfolios

Administration / IT

In order to better improve our feedback system and our ability to gauge the impact that TLG makes, our principal, tutor and coordinator surveys were reformed. TLG is a 'feedback organisation' which is driven by the opinions of scholarly contributors. For the first time ever, tutors and coordinators were surveyed to gauge their personal development over the course of the program.

Education

Over the last year, TLG has relinquished its dependency on third-party education programs and resources. November 2014 saw the creation and implementation of TLG's own mathematics tests—aligned with the Australian National Curriculum. The Tier 1 education procedure was standardised and simplified to allow for smooth transitions between mathematical outcomes. In 2015, the Tier 2 program was reformed into a dynamic, curriculum-aligned program with an emphasis on numeracy, literacy and science.

Logistics

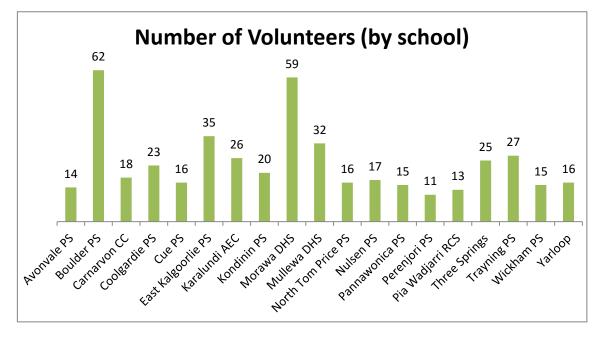
In the lead-up to the November 2014 program, coordinator training was improved with a focus on school-specific risk analysis. A revised criteria and system for approaching new schools was developed early in 2015 and a schools review yielded 6 new schools to the Rural Program in June 2015. Tutor training was improved with the introduction of online training modules—a medium for tutors who were absent at the training days.





Marketing

2015 saw TLG promote the Rural Program at all major WA universities during various O-Day and Club Carnival events. The Marketing team has also embraced and enhanced our social media presence, with the creation of the #bridgethegap Instagram and Facebook photo competition.



Projects (RP-Link)

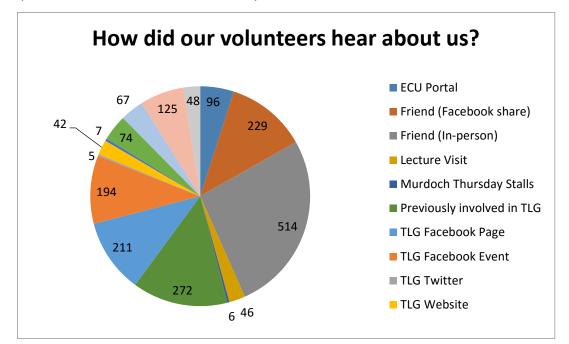
The projects team has successfully re-piloted and expanded RP-Link over the duration of the last year. The program grew from reaching 6 students in semester two 2014 to 22 students across two schools in semester one 2015. The team has since developed a strategic recruitment procedure, rigorous training modules, a mentoring session guide and a schools communication plan to enable sustainable growth of the 7-week long online mentoring program into semester two 2015.



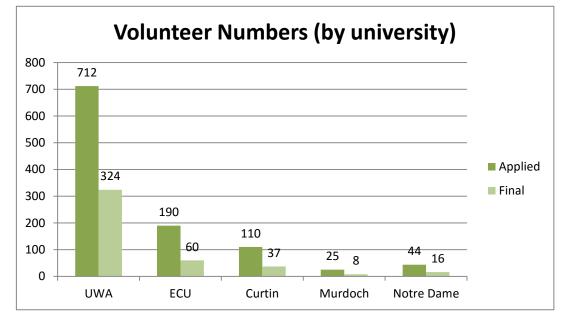


Recruitment

TLG has a strong-track record of attaining and retaining the best and brightest university students across WA. It is quite incredible that a team of volunteers is able to successfully recruit over 500 volunteers a year. 2015 saw the reformation of the interview process and questions. Online applications were stringently reviewed, and were followed by a phone interview performed by an executive member to gauge an applicant's tutoring and communication abilities. Successful applicants progressed onto the final stage, being a group interview which gauged the ability of the applicant to work in a team and interact with fellow tutors. Applicants were kept informed throughout the transparent recruitment process and we experienced the lowest number of dropouts as a result.



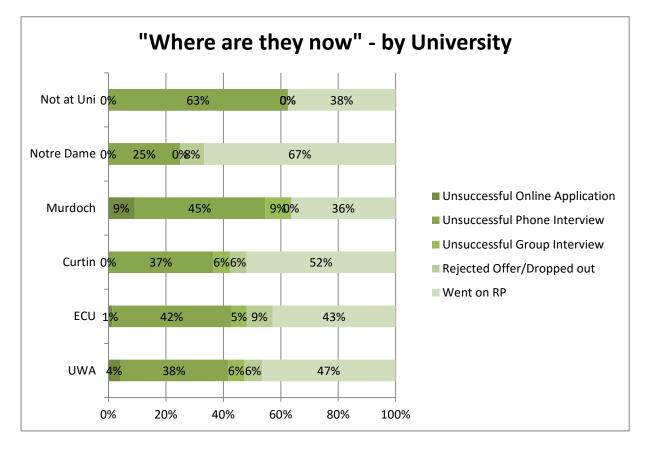
We saw a slight increase in the number of Edith Cowan University and Curtin University students attending the rural program, with a significant intake from The University of Western Australia. A similar percentage of applicants were successful/unsuccessful at each university.



Page 17 of 20



The following graph contains data for the June/July 2015 rural program provides a transparent breakup of the stages at which university applicants were successful/unsuccessful in moving to the next round of recruitment. Note that the volunteers who are 'not at uni' in the following graphs have already graduated.



Directors

The names of the Directors present during part or all of the period from 1/07/14 to 30/06/15 are:

DAVID BEAN

Position: Trustee Number of meetings attended: 5

PETER BOWLER

Position: Chair and Trustee Number of meetings attended: 5

SHANE DEVITT

Position: Trustee Number of meetings attended: 4

TRAVIS ELLIOT

Position: Co-Founder and Trustee Number of meetings attended: 4

GEOFF METCALF

Position: Trustee Number of meetings attended: 4

DAVID SHERWOOD

Position: Co-Founder and Trustee Number of meetings attended: 5

JULIA TURNER

Position: Deputy Chair and Trustee Number of meetings attended: 5

LUISA WING

Position: Trustee & Treasurer of the Board Number of meetings attended: 4



	For the Year ended 30th June 2015		
		2014 \$	2015 \$
INCOME	-		Ψ
	Administration Membership		
	Interest Received	1,102	1
	Administration Income	1,102	1
	Grants 2012 -2013 *(Expended)		
	Grants 2011 -2012 *(Expended) Grants GP *	54,837	102
	Prize Monies	5,000	102
	Polo Shirts Sponsorship Rural Programme	6,000	2
	Service Income	6,566	2
	Donations/ Gift Income	8,659 81,063	23 131
	* See Balance Sheet for monies in Advance	81,005	
	Tutoring Centre Tutoring - Home Visits	42,857	42
	Tutoring -TC	20,928	
	Tutoring - Ronald Mac Donald	10.000	-
	SEF Grant	12,662 76,447	99
	Other Income Sundry		
EXPENSES	Total Income	158,612	291
	Administration		
	Business Expenses	50	
	Amenities Audit Fees	59 651	
	Christmas Party	185	
	Conference and Seminars Communications	550 161	
	Consultancy Fees	3,500	
	Equipment Purchases	2,206	
	Gifts Insurance	29 937	
	Meetings	298	
	Parking Printing & Stationery	5 201	
	Recruitment	1,294	
	Suppliers	1,718	
	Wages Superannuation	62,926	118 10
	· · · · · · · · · · · · · · · ·	74 700	4.2
	Administration Expenses	74,720	13
	Bank Fees	205	
	Bookkeeping TC Computer Hardware & Consumables	4,530 176	
	Computer Software & Support	1,022	
	Information & Technology Insurance Public & Associates Liability	193	
	insurance Workers Comp		:
	Marketing	3,931	
	Payroll - Administration Payroll - Tutors	35,664	2
	Payroll Superannuation	7,123	
	Business Expenses- TLG Tutoring Centre	52,844	4
	Programme Expenses Bank Charges	65	
	Bank Charges Paypal	716	
	Computer Maintenance Consumables Tutor Food	7,638	2
	Courier & Postage	21	-
	Craft & Stationery Educational Resources	1,231	
	Gifts	592 186	
	Insurance	2,070	
	Internet Prizes	339 92	
	Marketing	52	
	Promotion and Media	5,432	
	Recruitment Telephone	839 788	
	Transportation	30,530	3
	Training Training Consumables	362	
		2,620	9
	Uniforms	15	
	Miscellaneous		7:
	Miscellaneous Programme Expenses	53,537	
	Miscellaneous		24
	Miscellaneous Programme Expenses Other Expenses ATO Interest Total Expenses	53,537 181,101	
	Miscellaneous Programme Expenses Other Expenses ATO Interest Total Expenses Surplus (Deficit) all areas	53,537 181,101 (22,490)	249
	MiscellaneousProgramme Expenses Other Expenses ATO Interest Total Expenses Surplus (Deficit) all areas Surplus (Deficit) Administration	53,537 181,101 (22,490) (73,618)	4
	Miscellaneous Programme Expenses Other Expenses ATO Interest Total Expenses Surplus (Deficit) all areas	53,537 181,101 (22,490)	

Teach Learn Grow Inc. Balance Sheet as at 30th June 2015

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	2014 \$	2015 \$
RRENT ASSETS		
Cash Assets		
Commonwealth Bank - Society Cheque Account TLG Tudoring Centre	3,384	9,43
Commonwealth Bank - Society Cheque Account - Rural	53,256	37,25
Commonwealth Bank - Society Cheque Account - Business Online Rural	128,393	56,69
PAY Pal Bank Account		25,76
	185033	12914
Paypal Account	21380	
	206413	12914
Other Assets		
Advance Payments	12,135	10,40
Debtors	120	
GST Receivable	102	
Other	8	
	218778	13955
ABILITIES		
Current Liabilities Payroll Liabilities		
ATO - PAYG Witholding Tax		170
Employees Superannuation	1,874	170
Payroll Liabilities	1874	170
Other Liabilities		
Trade Creditors	427	
Rural Programme Loan	100	
Grant Monies received in Advance - 2011 -2012	14,720	79
Grant Monies received in Advance - 2012 - 2013	21,971	6,97
Grant Monies received in Advance - 2014 RP	42,226	
Grant Monies received in Advance - 2014 TC	108,538	8,74
Grant Monies received in Advance - 2015 TC	19 446	62,77
ATO ICA Liability Tutor Replacement Deposits	18,446 20,005	25,55
Trustee Deposits	20,005	25,55
Total Other Liabilities	226503	10490
Total Liabilities	228377	10661
NET ASSETS	-9599	3294
MBERS' FUNDS	10001	
Funds on hand at beginning	12891	-959
Accumulated Surplus (- deficit)	-22490	4266
(Historical Balancing) Total Members' Funds	0500	-12
	-9599	3294

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Teach Learn Grow Inc. Notes to the Financial statements For the Period ended 30th June 2015

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act of Western Australia. The committee has determined that the association is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the Associations Incorporations Act of Western Australia and the following Australian Accounting Standards:

AASB 110 Events after the Balance Sheet date AASB 112 Income Taxes AASB 1031 Materiality

No other applicable Accounting Standards, Australian Accounting Interpretations or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial report has been prepared on an accruals basis and is based on historic cost and does not take in to account changing money values or current valuations of non-current assets.

Teach Learn Grow Inc. Committees's Declaration For the Period ended 30th June 2015

The committee have determined that the incorporated body is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies prescribed in Note 1 to the financial statements.

The committee of the body declare that:

- 1. The financial statements and notes are in accordance with the Associations Incorporations Act of Western Australia
 - (a) comply with Accounting Standards described in note 1 to the financial statements and the Corporate Regulations; and
 - (b) give a true and fair view of the company's financial position as at 30th June 2015 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements.

This declaration is made in accordance with a resolution of the board

Chairman

Treasure 2618/2015 Datec

Teach Learn Grow Inc. AUDIT REPORT

2015

SCOPE

I have audited the attached financial report, being a special purpose financial report, comprising the Statement by Members of the Committee, Statement of Financial Performance and Statement of Financial Position, for the year ended 30th June 2015, of the Teach Learn Grow Inc. The committee is responsible for the financial report and has determined that the accounting policies used are appropriate to meet the requirements of the Associations Incorporations Act of Western Australia and are are appropriate to meet the needs of the members.

I have conducted an independent audit of this financial report in order to express an opinion on it to the members of the Teach Learn Grow Inc. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of the members.

The financial statements have been prepared for the purpose of fulfilling the requirements of the Associations Incorporations Act of Western Australia. I disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

My audit has been conducted in accordance with Australian Auditing Standards. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of significant accounting estimates.

These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with the accounting policies used, so as to present a view which is consistent with my understanding of the associations' financial position, and performance as represented by the results of its operations and its cash flows. These policies do not require the application of all Accounting Standards and other mandatory professional reporting requirements in Australia.

The audit opinion expressed in this report has been formed on the above basis.

AUDIT OPINION

In my opinion, the financial report presents fairly, in accordance with the accounting policies adopted by the members of the committee, the financial position of the Teach Learn Grow Inc. as at 30th June 2015 and the results of its operations for the year then ended.

Signed on:

not

Clive Stewart Bain Certified Practising Accountant Membership Number 372114 12 Chesterfield Avenue Hocking 6065

Teach Learn Grow Inc.

teachlearngrow.com.au

James Panarettos

General Manager Email: james@teachlearngrow.com.au Mobile: +65 8655 2231

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